



BOARD OF EDUCATION MEETING MINUTES

John A. Krings, President
John Benbow, Jr.
Troy Bier
Christopher Inda
Kathi Stebbins-Hintz
Elizabeth St. Myers
Julie Timm

December 2, 2024

SPECIAL BOARD OF EDUCATION MEETING Board Review/Approval of Neola Policies

LOCATION: Thomas A. Lenk Educational Services Center, 510 Peach Street, Wisc. Rapids, WI 54494
Conference Room A/B

TIME: Immediately Following the Educational Services Committee Meeting

BOARD MEMBERS PRESENT: John Benbow, Troy Bier, Christopher Inda, John Krings, Kathi Stebbins-Hintz,
Elizabeth St. Myers, Julie Timm

ADMINISTRATION PRESENT: Ronald Rasmussen, Aaron Nelson

President John Krings called the meeting to order at 6:45 p.m.

Roll Call

Mr. Krings stated the reason for the meeting is to review and approve of Neola policy drafts.

Superintendent Ronald Rasmussen went through each individual Neola policy contained in the 0000 Bylaws Series:

0100	0111	0112	0113	0114	0115	0121	0122	0123	0131.1
0132.1	0132.2	0133	0141	0141.1	0142.1	0142.2	0142.3	0142.4	0142.5
0142.6	0142.7	0143	0143.1	0143.2	0144.1	0144.3	0144.4	0144.5	0145
0151.1	0151.2	0152	0155	0155.1	0155.2	0155.3	0161	0162	0163
0164	0166	0166.1	0167.1	0167.2	0167.3	0167.5	0167.6	0167.7	0168.1
0171.1	0171.2	0171.3	0171.4	0172	0173	0174.1	0174.3	0175	0175.1
0180									

Mr. Rasmussen noted that when there is a capital letter in front of the word “Superintendent” or “Principal,” it signifies that the employee involved, *or a designee* of that employee, is responsible for carrying out the duty. He also explained that there will be some Neola policy guidelines brought through as necessary and appropriate; these guidelines are somewhat similar to the current set of Board policy “rules” currently in place.

After discussing the policy drafts, the following updates to the drafts will be made:

0144.1 – Compensation – Strike: meals

0155.3 – Personnel Services Committee – Strike: H. Be responsible for development plans for the Board.

Add current Board Policy 153 – School Board Legislative Program to the Neola policy set.

While discussing Policy 0168.1 – Meeting Minutes, the Board indicated they favored a more narrative style of minutes as is currently produced over only listing the action taken. They see value in recording the decision making process and utilizing the minutes as a communication tool with the public. The Board signaled support for allowing “Technical Corrections” as outlined in Policy 0131.1 as long as an update on the corrections is provided when it occurs. Additional discussion was had around Policy 0141.1 regarding Board student representation at the middle school level, 0144.3 concerning conflicts of interest as it relates to Board members refereeing as independent contractors (which is allowable), and 0161 pertaining to parliamentary authority and the potential to move toward operating meetings using the “Robert’s Rules of Order, Newly Revised” edition as defined in Chapter XVI which provides procedural flexibility in Section 49 as it relates to “Procedure in Small Boards.” Policy 0167.3 concerning public comment continues to allow three minutes for each participant to make

public comment, but would limit the public comment period to a total of 30 minutes unless extended by a vote of the Board. After some discussion, the Board indicated their favor in adopting this draft language. Lastly, with regard to Policy 0167.7 relative to the use of personal communication devices, language concerning a cell phone allowance has been stricken; however, Mr. Rasmussen stated that the administration is reviewing District employee cell phone issuance and use/purpose alongside affiliated costs. It is possible that a proposal for a cell phone allowance as a cost saving measure could come back for Board consideration in the future. As future policies are reviewed in other Series batches, there may be a need to go back to draft policies that have been approved to review the language again and make changes in light of other policy language being recommended.

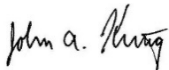
Mr. Rasmussen then presented a special batch of policies referred to as the Uniform Grant Guidance (UGG) or “UGG-EDGAR-October 2024” policies. These policies are pertinent to approve immediately and to also incorporate into the drafting work being done with the Neola policies since they are necessary to have in place to be in compliance with federal grant reporting requirements. One notable change is in the mileage rate being consistently paid using the Internal Revenue Service (IRS) prescribed rate, rather than have an “in-district” versus “out-of-district” rate as is currently the practice. The policies are intended to improve federal financial assistance management, transparency, and oversight through more accessible and easily understandable guidance. Approving of these policies will take effect immediately, and they will be posted on the Board policy page in a noticeable area clearly indicating that they are active and supersede any current policies in effect related to the same topics.

The Board had conversation around the UGG policies, noting that Policy 0144.1 states that meal reimbursement would be applicable for Board members, and will need to change to have it stricken in light of the language found in the UGG Policy 3440 and 4440 concerning allowable reimbursement for job related expenses.

Motion by John Benbow, seconded by Troy Bier to approve of Neola Policy Series 0000 – Board Bylaws and held in draft form until all Neola policies are simultaneously adopted on a future date yet to be determined; at that point in time, any Board policies currently in effect will be rescinded. Motion carried unanimously.

Motion by John Benbow, seconded by Christopher Inda, to approve of the immediate adoption of the Special Neola Update Policy UGG-EDGAR Series dated October, 2024 which includes Policy Nos. 3440, 4440, 6110, 6111, 6112, 6114, 6325, 7310, and 7450; this immediate adoption will supersede any current Board policies in effect covering these topics. These policies will also be held within the complete draft set of Neola policies to undergo formal adoption with all Neola policies on a future date yet to be determined. Motion carried unanimously.

President Krings adjourned the meeting at 7:38 p.m.



John A. Krings – President

Maurine Hodgson – Secretary

Julie Timm – Clerk